



STATE OF HAWAII  
DEPARTMENT OF EDUCATION  
HO'OKELE ELEMENTARY SCHOOL  
511 KUNEHI STREET  
KAPOLEI, HAWAII 96707

August 6, 2021

Aloha Ho'okele Families,

As the first week of school comes to an end I would like to sincerely thank you for trusting us with your children. While it is evident we are still not in the clear of the challenges and restrictions caused by the pandemic, I remain confident that Ho'okele Elementary School can continue to provide a safe sense of normality for our students.

With that being said, please take a few moments to review the following highlights and updates as we continue to enhance or procedures:

**Drop-Off / Pick-Up Procedures** - Thank you for your patience as our staff and students work together to implement the most effective routines. While this process took more time at the beginning of the week, we were able to improve our practices where morning Drop-Off lines are now greatly reduced and our afternoon Pick-Up time has been cut in half. However, as we strive to consistently improve our procedures we also ask for the help of our families during these transitional times by being aware of the following:

- **Name Placard** - Please have either the school issued name placard or homemade name placard visible when in the Pick-Up Line. The name placard should clearly state your child's name, grade, and teacher. These placards help our staff locate and transport students to their vehicles.
- **Walkers** - To eliminate overcrowding and to speed up the Pick-Up process we ask that any student walking home meets their parent(s) in the corner of the campus near the flagpole. Please review [this map](#) for a visual clarification of your Pick-Up area. Additionally, please discuss which way you will go home with your child so they know where to meet you.
- **Gates** - For the safety of our students the South Gate will be closed everyday from 8:30am to 1:20pm with the exception of Wednesday when the gate will be reopened at 12:10pm. If you are arriving at Ho'okele during the school day and need assistance, please check in at the front office through the north gate.

**Health and Safety** -The health and safety of students is our top priority. Therefore, we ask our families to continue to be mindful of their actions off campus that may put others at risk. Furthermore, we encourage any individual 12 years of age or older to [use this link](#) to register for a vaccination at Kapolei High School which is scheduled for August 13, 2021.

**Coffee Hour** - There will be a "Meet the Principal Coffee Hour" on Friday, August 13, 2021 at 9:00am. If you are interested in this [virtual](#) event please use [this link](#) to join.

Again, thank you for your support as we improve upon our established practices. Please have a safe and enjoyable weeknd as we look forward to an even more successful week of school!

Sincerely,

A handwritten signature in black ink that reads "Bryan Rankie".

Bryan Rankie, Principal